



AGENDA

AD HOC TRANSPORTATION SPACE NEEDS FACILITY PLANNING COMMITTEE

August 15, 2017 8:30 AM

*Highway Department Office
920 3rd Street, Hammond, Wisconsin*

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Tuesday, June 20, 2017

PUBLIC COMMENT

BUSINESS ITEMS

1. Committee of the Whole Debrief
2. Consideration of Architectural Services Contract
3. Consideration of Construction Manager Services

REQUEST FOR FUTURE AGENDA ITEMS

ANNOUNCEMENTS & CORRESPONDENCE

ADJOURN

DATE OF NEXT MEETING

A quorum of the St. Croix County Board of Supervisors (County Board) may be present at this meeting. Therefore, this notice also serves as notice of a meeting of the County Board for the purpose of obtaining information relating to subjects listed above for use at future County Board Meetings.



**MEETING MINUTES
AD HOC TRANSPORTATION SPACE NEEDS FACILITY
PLANNING COMMITTEE**

June 20, 2017 8:30 AM

*Highway Department Office
Highway Department Office - 920 3rd Street, Hammond, Wisconsin*

CALL TO ORDER

ROLL CALL

Attendee Name	Organization	Title	Status	Arrived
David Peterson	St. Croix County	Supervisor	Present	
William Peavey	St. Croix County	Supervisor	Present	
Scott Nelson	St. Croix County	Supervisor	Excused	
Jill Ann Berke	St. Croix County	Supervisor	Present	
Paulette Anderson	St. Croix County	Supervisor	Present	
Scott Counter	St. Croix County	Citizen Member	Present	
Jerry VanSomeren	St. Croix County	Citizen Member	Present	

Also present for all or part of the meeting: Roger Larson, Chair, Board of Supervisors; Ryan Sicard, District 1, Board of Supervisors; Pat Thompson, County Administrator; Rob Krejci County Highway Commissioner; Todd Rehnelt, Assistant Highway Commissioner; Jeff Durkee, County Highway Engineer; Jim Elsbury, Facilities Director; Captain Jeff Klatt, Sheriff's Office; Ken Witt, Administrative Operations Manager; Robert Mittet, Finance Director; Randi Tolonen, Financial Associate II; Cheryl Claflin, CBS Squared, Inc; Chad Oster, CBS Squared, Inc; Calvin Rogers, CBS Squared, Inc; Chick Featherstone, Featherstone Real Estate Group; Tim Ramberg

APPROVAL OF MINUTES

- Ad Hoc Transportation Space Needs Facility Planning Committee – Regular – May 16, 2017 8:30 AM

RESULT: ACCEPTED

PUBLIC COMMENT

None

BUSINESS ITEMS

- Discuss Proposed Sites and Related Information

Cheryl Claflin, CBS Squared, reviewed three potential sites: Baldwin 1, Baldwin 2, Hammond.

Minutes Acceptance: Minutes of Jun 20, 2017 8:30 AM (APPROVAL OF MINUTES)

RESULT: DISCUSSED

2. Complete/Review Proposed Site Selection Matrix

The Ad Hoc Committee evaluated each site based on a scoring matrix. Members ranked the Baldwin 2 the highest of the three potential sites.

RESULT: DISCUSSED

3. The Committee may convene into closed session pursuant to Wis. Stats § 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of real estate for St. Croix County Highway Department operations, as competitive or bargaining reasons require a closed session

Motion made by Berke/ Peterson to enter into Closed Session. Motion carried.

RESULT: APPROVED [UNANIMOUS]

MOVER: Jill Ann Berke, Supervisor

SECONDER: David Peterson, Supervisor

AYES: David Peterson, William Peavey, Jill Ann Berke, Paulette Anderson, Scott Counter, Jerry VanSomeren

EXCUSED: Scott Nelson

4. Reconvene into open session to report and/or take action on items discussed in closed session

Motion made by Peterson/Counter to return to Open Session. Motion carried.

Action taken in Closed Session: Recommend a site for future Highway Department Development.

RESULT: APPROVED [UNANIMOUS]

MOVER: David Peterson, Supervisor

SECONDER: Scott Counter, Citizen Member

AYES: David Peterson, William Peavey, Jill Ann Berke, Paulette Anderson, Scott Counter, Jerry VanSomeren

EXCUSED: Scott Nelson

REQUEST FOR FUTURE AGENDA ITEMS

Considerations for a Construction Manager.

ANNOUNCEMENTS & CORRESPONDENCE

ADJOURN

DATE OF NEXT MEETING